

**MINUTES**  
**19th July 2021, 5.30pm**  
**Committee Meeting - AA Service Council of WA**

**1. Opening: Reading of 12 Traditions**

**1.1 Attendees**

Brad, H (Chair), Tamika W (Treasurer), Jill R (Secretary), Michael D (Vice-Chair), Ange D (Literature Rep), Rebecca M (Trustee), Jeremy (Trustee), Gabbie (Serenity Editor)  
Guests attending were Paul J, Regional Trustee and Narelle, Class A Trustee. Committee members and guests introduced themselves.

**2. Approval of Minutes**

**Motion:** That the minutes be accepted as true and correct.

**Moved:** Rebecca

**Seconded:** Tamika

**Carried Unopposed.**

**3. Matters arising from Minutes.**

6.7 was added as a matter of urgency.

**4. Correspondence.**

**4.1 Incoming**

- From GSO – AA Preamble changes

**4.2 Outgoing**

- Approved minutes of meeting held Monday 14<sup>th</sup> June 2021, sent to Sue to be posted on AA Perth Website.
- ACNC Report completed and submitted.

**5. Reports**

**5.1 Secretary/CSO Report**

Office is operating well.

Some issues relating to NBN Setup especially in relation to Helpline Diversions after hours. Craig is still fine tuning this. Craig hopes to set up our new diversion system in 2 weeks' time as he is away next week.

Henry (AA friend of Patrick S, who has been helping with Serenity Envelope stuffing) is willing to do relief work at CSO.

Main office workers are Sue, Ralph and myself, Sheila and Ron alternative Thursdays.

Statistics. June

During office hours (20 days office closed 4 days due to COVID restrictions)

Help Calls - 29, Help Emails - 2, After hours Helpline - 42. Visitors to CSO - 34

**5.2 Literature Report**

One order was made this month which included stocking up on items for starter packs.

Ange has been very busy looking at options for sourcing the newly approved stock lines for CSO (as per 2021 AGM).

**5.3 Treasurer's Report**

Treasurer tabled the June Balance Sheet and Profit & Loss Statement in new format incorporating previous periods for comparison.

Handover from previous Treasurer continuing to go well. Spoke with previous Treasurer, Barbara, last week to confirm she is able to continue with outgoing payments until banking authority is updated.

CBA update to account signatories is underway. All signatories required to re-sign the authority document with the CBA.

Letter from Auditor dated 30 April 2021 tabled for the Committee for review.

#### 5.4 Serenity Editor Report

The July Serenity was very difficult to fill but August looks positive, including some beautiful Vales. Gabbie has been more proactive regarding the August edition, i.e., following up on members Facebook stories about their anniversaries, meeting anniversaries and events such as the public awareness meeting Kwinana. September's issue is coming together quite well. Committee members were asked to encourage AA members at group level for articles to contribute to Serenity, e.g., Experience, strength and hope, Reflections on personal anniversaries, meetings, Events such as WAYPAA and the old-timer's meeting, 'Heard in meetings', Thoughts on the step, tradition and promise of the month. A suggestion is: members can conduct interviews using their phones to record, then send the recording to Gabbie

**Motion:** That the reports (including copy of the financial report provided to the committee members) be accepted as true and correct.

**Moved:** Ange                      **Seconded:** Tamika                      **Carried Unopposed.**

#### 6. General Business

##### 6.1 AGM – Review of May 2021 AGM / approve draft minutes to be put on AA Website

**Motion:** That the draft minutes (including copy of the financial report provided to the committee members) be accepted as a draft copy, to be published on the Perth AA Website for the membership.

**Moved:** Tamika                      **Seconded:** Brad                      **Carried Unopposed.**

##### 6.2 Serenity Editor re-election

**Nomination:** Gabbie B    **Nominated by:** Rebecca and Ange.

**Motion:** That Gabbie be elected as the Serenity Editor for this term.

**Moved:** Rebecca                      **Seconded:** Ange                      **Carried Unopposed.**

##### 6.3 Approved Literature

- Ange provided an update on the progress regarding the sourcing of sobriety chips and the 24 hour a day book.
- Ange was thanked for her thorough research into this matter and will liaise with Tamika to come up with a draft order to be approved by the committee.

##### 6.4 State Anniversary

- A planning schedule for this event was distributed to the committee members.
- Comparison of 2019/2020 costs and details distributed to help with planning.
- Brad will look into new AA banners to use at this event and to be available for future AA events.
- Brad will send an invite to Al-Anon.
- Rebecca will look into catering options
- Michael to organise PA System

**6.5 Changes to AA Preamble**

- Due to the approved changes (Grapevine, USA.) as notified by GSO, AA Service Council of WA will be required to update the version of the preamble in all publications including the Serenity magazine and website.

**6.6 Changes to Signatories Authority**

- **Resolution:** from Treasurer: to change to the signatory authority for the P&N Bank in addition to CBA. We have three bank accounts with P&N Bank.

**Motion:** That Tamika Walker be added as signatory on Police & Nurses bank accounts, numbers BSB: 806015 account numbers: 01971760, 2420066706 and 242066707

**Moved:** Jill                    **Seconded:** Ange                    **Carried unopposed**

- It was decided to keep Barb B as authorised person on all bank accounts.

**6.7 CSO Office Procedures – deferred**

**6.8 Rules of Association – deferred to after State Anniversary**

**6.9 Help Line Volunteer Guidelines - deferred**

**7. Next Meeting:** Monday, 5.30pm 9<sup>th</sup> August, 2021

**8. Meeting closed with Serenity Prayer.** 8.00pm

Signed: *Brad H*

Chairperson