

AA SERVICE COUNCIL FOR WA INC
Minutes of the Annual General Meeting (Draft)
Held on Sunday 16 May 2021 at 10:00 am at
Claisebrook Lotteries House, 33 Moore Street, East Perth 6004

Before the meeting Delegates were requested to sign the Attendance Book.
Nomination forms were available next to the Attendance Book.

The meeting was opened at 10:00 am with the reading of the Twelve Traditions.

Outgoing committee present: Brad H (Chairperson), Jill R (Secretary), Barb B (Treasurer),
Brian W (Trustee)

Absent: Gabbie B (Serenity Editor), Darcie Y (Deputy Chairperson)

Present: as per the attendance book. A total of 18 groups were represented, a quorum was present.

Apologies: Patrick S, Marilyn M, Anne B.

1. Minutes of Annual General Meeting held 26th July 2020 were reviewed.

Motion: That the minutes of the Annual General Meeting held 26th July 2020 be accepted as true and correct.

Moved: Jann M Seconded: Barb B Carried unanimously.

1.1 Business arising from the minutes – Nil

2. Correspondence –

Item of Special Business for AGM Agenda received from Brian W.

3. Reports - Office Bearers

Chairperson (presented by Brad H)

I'd like to thank the whole committee for their hard work and support over this last year. This year has been a period of examining how we work and seeing where we can improve or modernise. The committee and office have seen some changes, but the biggest change this year is with our finances. I'd personally like to thank Barb for her hard work in moving us over to Xero software, making our finances much easier to manage.

During the year, I took on the role of Archivist.

I'd personally like to thank Anne, who was our Literature Representative for her hard work over her term and for Janet who was our Trustee and Darcie our Vice Chair.

I would love to continue on in this role as Chair, as I feel there is more work to be achieved.

Secretary (provided by Jill R)

Firstly, some statistics: (averages per month)

Visitors to CSO per month: 43

Help calls: 37

After hours calls: 92 - not all help calls as members often call re meetings

Email help requests: 6

A lot of member's calls this year were regarding whether meetings were open again, or closed. due to Covid.

We have 2 new office volunteers. Ralph M. and Ron L. have come on board to help fill the roster for CSO. Thanks to the many helpline volunteers, the after-hours roster is working well. AA members are willing to help with this, thank you to all involved.

CSO is moving to NBN soon and also updating the System used to transfer the Helpline calls.

Office volunteers are working well together to ensure office procedures are carried out in an orderly and coordinated manner.

The office volunteers were invited to introduce themselves to the meetings and give the meeting a summary of their involvement at CSO. Sue B, Sheila H., Ralph M., and Ron L., spoke about their experience and their role.

Literature Representative (Position vacant: presented by Jill R)

Anne B resigned as Literature Representative due to other commitments. As literature rep, Anne did her task willingly and cheerfully. Anne will continue to make the starter packs. Thanks, Anne, for your service. Over the last 12 months a minimum of 2400 starter packs have been sold at CSO.

In the interim, I have been placing the literature orders.

The office is well stocked with literature and sales are going well. Brad has been using social media to make members aware of literature available. Thanks Brad!

The majority of orders are done via email and paid electronically; postage is charged if an order has to be mailed.

Some overly stocked/slow selling items were returned to GSO and credited.

Serenity Editor (presented by Brad H)

As per the decision at AGM 2020, the digital version of the Serenity is now available to members. The subcommittee formed at that AGM continues to assist the Serenity Editor in her role to ensure the magazine is produced in a professional manner.

Treasurer (presented by Barbara B)

The 2020 financial year was impacted by COVID and resulted in an overall reduction in income and payments for 2020. The areas affected the most were group contributions for distribution to GSO and Areas and Serenity sales. The overall operating deficit for 2020 was \$4,660.

The most significant change to the Treasurer's role is the implementation of Xero accounting software commencing 1 January 2021. A specialist consultant was contracted to design and tailor the software to our needs. In a word, it's wonderful. It has streamlined so many of our processes and should make the Treasurer's role easier and more manageable.

Finally, I would like to say a HUGE thank you to all the CSO volunteers for the ongoing support over the last 12 months. I couldn't have done my job without you.

I feel as though I've been in this role for nearly half my sober life (and I think I have), but it's now time for "changing of the guard" and I take this opportunity to wish the new Treasurer and incoming Committee all the best for the next 12 months.

Trustee (Brian W)

Brian gave an update of his role as Trustee. He explained that his role was primarily to ensure that the CSO operates according to the guidelines set in our constitution.

Motion: That the reports from the outgoing committee members be accepted.

Moved: Jann M Seconded: Sue B Carried unanimously

4. Annual Auditor's Report (Treasurer Barbara B)

The 2020 audit of our finances met the statutory regulations and complied with ACNC (*Australian Charities Not-for-Profit Commission*) Act and *Associations Incorporation Act 2015 (WA)*.

Motion: That the 2020 Audit Report be accepted.

Moved: Sue B Seconded: Jann M Carried unanimously

4.1 Barb B requested that Australian Audit are used in 2022 to perform the annual audit for the AA Service Council for WA Inc.

Motion: That Australian Audit be approved as the Audit Company for the 2021 Audit
Moved: Sue B Seconded: Chrissie A Carried unanimously

5. Election of Committee:

Chairperson – Brad H
Vice Chairperson / State Anniversary Coordinator – Michael D
Honorary Secretary – Jill R
Honorary Treasurer – Tamika W
Literature Representative – Andrea D
Serenity Editor – held over until next Committee Meeting
Trustee – Jeremy D
Trustee – Rebecca M

All outgoing Committee Members were thanked for their service to CSO and AA as a whole.

6. Special Business (of which notice has been given at least 14 days prior to AGM)

6.1 Received from Brian W (Nedlands Joy of Living Group).

Motion: That the CSO again stock non-AA publications and other items that encourage recovery from alcoholism for sale to AA members in Western Australia“

Rationale: Bill Wilson writing in the Grapevine Magazine article “Let’s be Friendly with our Neighbours“, (March 1958) says: “Surely we can be grateful for every agency or method that tries to solve the problem of alcoholism whether of medicine, religion, education or research. ” Further on he adds: “Nor ought we allow special convictions or prejudices to overcome our good sense and goodwill”.

Amendment: “That the following words be added to the motion "The items approved to be sold by CSO are specifically and only: the 24 Hours a Day Book, The Slogans Banner and Sobriety Coins.
Moved: Clare S Seconded: Tom C Carried

Amended Motion: That the CSO again stock non-AA publications and other items that encourage recovery from alcoholism for sale to AA members in Western Australia. The items approved to be sold by CSO are specifically and only: the 24 Hours a Day Book, The Slogans Banner and Sobriety Coins.
Moved: Brian W Seconded: Jann M Carried

ACTION: To be revised at the 2022 AGM.

7. The meeting closed with the Serenity Prayer at 12.27 pm.

Signed: _____ **Date:** _____