

# AA Service Council for WA Inc.

Minutes of Central Service Council Meeting

Monday 12th April, 2021.

## 1. Opening

The regular meeting of the AA Service Council for WA Inc. was called to order at 6pm on Monday 12th April, 2021 at Claisebrook Lotteries House.

### 1.1 Attendees

Brad, H (Chair), Barbara B (Treasurer), Jill R (Secretary), Brian W (Trustee), Gabbie (Serenity Editor).

**Absent:** Darcie. **Apologies** – Nil

## 2. Approval of Minutes

Minutes of meeting held 8<sup>th</sup> March, 2021, were reviewed.

**Motion:** That the minutes be accepted as true and correct.

**Moved:** Brian **Seconded:** Gabbie **Carried unopposed.**

## 3. Matters arising from Minutes.

Re: 2.1. Brian commented regarding the absence of the agreed article regarding Medical Advice, to be in the April Serenity. Gabbie will ensure it goes into the May Serenity.

## 4. Correspondence.

### Incoming:

Nil

### Outgoing:

Approved minutes of meeting held March 8th, sent to Sue B, to be posted on AA Perth website and filed in CSO.

## 5. Reports

### 5.1 Secretary/CSO Report

#### Statistics.

During office hours, (22days): Help Calls 45. Help Emails: 7.

Visitors to CSO: 48.

After hours Helpline: 138

Ralph M is now on the CSO roster.

Ron L is now a relief Office Worker.

Patrick plans to retire soon and is taking some weeks off to travel. During retirement Patrick hopes to continue with the Serenity Mailout.

A box of overstocked pamphlets has been returned to GSO leaving CSO with a literature credit of \$502.61.

## 5.2 Literature Report

Jill is currently doing the literature orders for CSO.

Anne B is continuing with making the Starter Packs.

2 literature orders have been placed with GSO.

A box of overstocked pamphlets has been returned to GSO leaving CSO with a literature credit of \$502.61.

## 5.3 Treasurer's Report

A Profit and Loss report for March 2021 including year-to-date figures tabled. Net profit for March is \$4,443.97. Group funds for distribution for the March quarter total \$5,451.32 and will be released to GSO, Areas and Districts in April. Draft balance sheet has been provided using Xero – our move to Xero was a positive step.

**Annual Audit:** the final audited financial statements have been completed and returned to us for signing.

## 5.4 Serenity Editor Report

Gabbie gave an update on the progress for the May edition. There will be a submission regarding the Maylands Anniversary.

Fran has copyright for images used for Serenity Cover, this is a paid subscription, Fran will be reimbursed for this cost.

The AGM notice to go into May edition.

**Motion:** That the reports (including copy of the financial report provided to the committee members) be accepted as true and correct.

**Moved:** Barb      **Seconded:** Gabbie.      **Carried unopposed.**

## 6. General Business

**6.1** Audit Report 2020- **Barb**

**6.2** Audit Representation letter for 2020 audit – **Barb**  
Signed.

**6.3** Voting for the CSO representative to sit on the HPC.

Brad has nominated to be on the 2023 Host Planning Committee as representative of the CSO committee. Voting took place and a majority was reached. Brad is now the CSO Committee Representative on the HPC.

**6.4** **Phone Diversion System/Sim Card/ NBN.**

No progress to report, still waiting for Al-Anon to be connected.

**6.5** CSO Procedure/Office Policy

Brad will liaise with Sue B. on this matter as well as considering the approach other CSO's adopt on this issue. **Action: Brad**

**6.6** Help Line Volunteers

Jill will edit the CSO Brisbane Help Line Volunteer Kit to suit to our situation, to be reviewed at the next meeting. **Action- Jill**

- 6.7 AGM – Notice of order of proceedings to be placed in Serenity, other matters to be organised prior to meeting will be done via email or phone as there will be no CSOC meeting in May. **Action: Gabbie**
7. **Next Meeting:** Monday June 14th, 2021.
8. **Close with Serenity Prayer.** 8.15pm

Signed:

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Brad H. Chairperson

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Date