

AA Service Council for Western Australia Inc.

ABN: 36 482 379 373

SPECIAL PURPOSE FINANCIAL REPORT
For the Year Ended 31 December 2020

AA Service Council for Western Australia Inc.

ABN: 36 482 379 373

Contents page

For the Year Ended 31 December 2020

	Page(s)
Auditor's Independence Declaration	3
Independent Auditor's Report	4 - 6
Committee's Report	7
Statement by the Committee	8
Statement of Receipts and Payments	9 - 10
Statement of Bank Account Balance reconciled to Bank Statements	10
Statement of Assets and Liabilities	11
Notes to the Financial Statements	12 - 13

DIRECTORS:

ROBERT CAMPBELL RCA, CA, CPA, MSW

VIRAL PATEL RCA, CA, CPA

ALASTAIR ABBOTT RCA, CA, M.FORENSIC ACCOUNTING

CHASSEY DAVIDS RCA, CA, AMIA, BCOM

AUDITOR'S INDEPENDENCE DECLARATION

To the Committee of AA Service Council for Western Australia Inc.

In accordance with the requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012* and section 80 of the *Associations Incorporation Act 2015 (WA)*, in relation to our audit of the financial report of AA Service Council for Western Australia Inc. for the year ended 31 December 2020, to the best of my knowledge and belief, there have been:

- a) No contraventions of the auditor independence requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- b) No contraventions of the auditor independence requirements of the *Associations Incorporation Act 2015 (WA)* in relation to the audit; and
- c) No contraventions of any applicable code of professional conduct in relation to the audit



Robert John Campbell, CA CPA

Registered Company Auditor number 334773

Director

Australian Audit

Perth, Western Australia

Dated: 30 April 2021

DIRECTORS:

ROBERT CAMPBELL RCA, CA, CPA, MSW

VIRAL PATEL RCA, CA, CPA

ALASTAIR ABBOTT RCA, CA, M.FORENSIC ACCOUNTING

CHASSEY DAVIDS RCA, CA, AMIA, BCOM

INDEPENDENT AUDITOR'S REPORT

To the members of AA Service Council for Western Australia Inc.

Report on the Audit of the Financial Report Opinion

We have audited the financial report of AA Service Council for Western Australia Inc. (the Entity), which comprises the statement of assets and liabilities, statement of bank account balances as at 31 December 2020, the statement of receipts and payments, for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the statement by the Committee.

In our opinion the accompanying financial report has been prepared in accordance with requirements of the *Associations Incorporation Act 2015 (WA)* and Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- a) present fairly, in all material respects, the Entity's assets and liabilities as at 31 December 2020, and its receipts and payments for the year then ended; and
- b) complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Entity in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Entity to meet the requirements of the *Associations*



Incorporation Act 2015 (WA) and the *ACNC Act*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Associations Incorporation Act 2015 (WA)* and the *ACNC Act* and the needs of the members. The responsibility of Management also includes such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.



- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, AA Service Council for Western Australia Inc. has complied with 60-30(3)(b), (c) and (d) of the *ACNC Act* and 82(1)(b), (c) and (d) of the *Associations Incorporation Act 2015 (WA)*:

- by providing us with all information, explanation and assistance necessary for the conduct of the audit;
- by keeping financial records sufficient to enable a financial report to be prepared and audited; and
- by keeping other records required by Part 3-2 of the *ACNC Act*, including those records required by Section 50-5 that correctly record its operations, so as to enable any recognised assessment activity to be carried out in relation to the entity.
- by keeping other records required by Part 5 of the *Associations Incorporation Act 2015 (WA)*, including those records required by Section 66 that correctly record its operations, so as to enable true and fair financial statements to be prepared.

Robert John Campbell, CA CPA

Registered Company Auditor number 334773

Director

Australian Audit

Perth, Western Australia

Dated: 30 April 2021

AA Service Council for Western Australia Inc.

ABN: 36 482 379 373

Committee's Report

For the Year Ended 31 December 2020

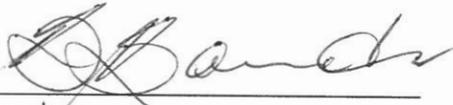
The Committee presents the report on AA Service Council for Western Australia Inc. for the financial year ended 31 December 2020.

The Committee have been in office since the start of the financial year to the date of this report unless otherwise stated.

The net cash (payments) of AA Service Council for Western Australia Inc for the financial year ended 31 December 2020 amounted to \$ (2,861).

A review of the operations of the association during the financial year and the results of those operations are as follows: The principal activity of the association during the financial year was the provision of support to recovering alcoholics in Western Australia.

During the period, AA Service Council for Western Australia Inc. applied the accounting policies described in note 1 to these financial statements.


Signed: _____

B. BANASZKIEWICZ
Print Name: _____

TREASURER
Position: _____

12/4/2021
Date: _____


Signed: _____

BRAD HAVEN
Print Name: _____

CHAIRPERSON
Position: _____

12/04/2021
Date: _____

AA Service Council for Western Australia Inc.

ABN: 36 482 379 373

Statement by the Committee
For the Year Ended 31 December 2020

In the opinion of the Committee of AA Service Council for Western Australia Inc.:

- The financial report presents fairly the assets and liabilities and bank balances of AA Service Council for Western Australia Inc. as at 31 December 2020, and its receipts and payments for the year ended on that date, in accordance with the accounting policies described in note 1 to these financial statements.
- The operations of AA Service Council for Western Australia Inc. have been carried out in accordance with its constitution.
- At the date of this statement, there are reasonable grounds to believe that AA Service Council for Western Australia Inc. will be able to pay its debts as and when they fall due.

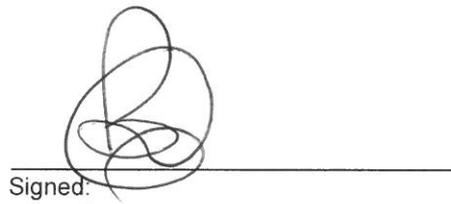
This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:


Signed: _____

B. BANASZKIWICZ
Print Name: _____

TREASURER
Position: _____

12/4/2021
Date: _____


Signed: _____

BRAD HAWN
Print Name: _____

CHAIRPERSON
Position: _____

12/04/2021
Date: _____

AA Service Council for Western Australia Inc.

ABN: 36 482 379 373

Statement of Receipts and Payments

For the Year Ended 31 December 2020

	2020	2019
	\$	\$
Receipts		
Group contributions	11,365	14,563
Group contributions for distribution	41,991	61,140
Literature sales	37,756	39,990
Serenity sales	9,068	16,002
State Anniversary	473	458
Refund ATO	3,688	3,746
Sundry	-	187
Total receipts	104,341	136,086
Less: Payments		
Amenities/general expenses/misc/petty cash	1,149	2,049
Audit fees (& bank charges)	2,753	2,365
Insurance	1,971	2,071
Literature	38,350	35,764
Office Equipment	1,923	737
Photocopying	1,123	2,018
Postage - Serenity/other	4,230	4,863
Printing - Serenity	7,026	8,778
Rent CLH (incl fees/security)	12,607	15,597
Serenity software	544	286
State Anniversary - expenses	1,075	1,112
Stationery	795	743
Telephone - White pages	1,279	1,372
Telephone/Internet	1,829	1,826
Transfer - Area A	2,568	6,983
Transfer - Area B	2,117	3,090
Transfer - General Service Office	14,941	21,755
Transfer - Swan District	-	318
Transfer - Port District	154	379
Transfer - Peel District	317	379
Transfer - South West District	-	128
Transfer - Founders Day	-	418
Reimbursements	-	200
Administration costs	12,250	17,325
Total Payments	109,001	130,556

AA Service Council for Western Australia Inc.

ABN: 36 482 379 373

Statement of Receipts and Payments

For the Year Ended 31 December 2020

	2020	2019
	\$	\$
Net operating receipts / (payments)	<u>(4,660)</u>	<u>5,530</u>
Term deposit interest reinvested	1,799	3,169
Net cash receipts / (payments)	<u>(2,861)</u>	<u>8,699</u>

Statement of bank account balance reconciled to bank statements

As at 31 December 2020

	2020	2019
	\$	\$
Balance on 1 January	162,624	153,925
Receipts during the year	104,341	136,086
Payments during the year	(109,001)	(130,556)
Term deposit interest reinvested	1,799	3,169
Balance as on 31 December	<u>159,763</u>	<u>162,624</u>

Represented by bank account balances as at 31 December :

Commonwealth Bank - Society cheque account	18,435	23,095
P & N Bank - Hi Saver account	26,850	26,747
P & N Bank - Term Deposit	114,478	112,782
	<u>159,763</u>	<u>162,624</u>

AA Service Council for Western Australia Inc.

ABN: 36 482 379 373

Statement of Assets and Liabilities

As at 31 December 2020

	2020 \$	2019 \$
Assets		
Commonwealth Bank	18,435	23,095
P & N Bank	26,850	26,747
	<u>45,285</u>	<u>49,842</u>
Term Deposit - P & N Bank	114,478	112,782
	<u>159,763</u>	<u>162,624</u>
Bank account balances		
Inventory		
Stock on hand	18,109	16,518
	<u>177,872</u>	<u>179,142</u>
Total assets		
Liabilities		
Contributions payable for :		
Transfer - Area A	-	-
Transfer - Area B	-	-
Transfer - General Service Office	-	-
Transfer - Swan District	-	-
Transfer - Port District	-	-
	<u>-</u>	<u>-</u>
Total liabilities		

AA Service Council for Western Australia Inc.

ABN: 36 482 379 373

Notes to the Financial Statements

For the Year Ended 31 December 2020

1 Statement of significant accounting policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (WA) 2015 and the Australian Charities and Not for Profits Commission Act 2012. The Committee has determined that the association is not a reporting entity.

The financial statements have been prepared in accordance with the following Australian Accounting Standards applicable to entities reporting under the Australian Charities and Not for Profits Commission Act 2012 and the significant accounting policies disclosed below, which the Committee has determined are appropriate to meet the needs of members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors

AASB 110 Events After the Reporting Period

The financial report has been prepared on a cash basis in accordance with the Constitution and is based only on actual historical cost transactions.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

a) Income Tax

The Association is exempt from income tax under the provisions of Section 50-5 of the Income Tax Assessment Act 1997.

b) Goods and Services Tax (GST)

Receipts and payments are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

AA Service Council for Western Australia Inc.

ABN: 36 482 379 373

Notes to the Financial Statements

For the Year Ended 31 December 2020

2 Related party information

a) Members of the Committee

The members of the Committee who served for the whole of the financial year, unless otherwise indicated, are as follows:

Ian C	(finished 26 July 2020)	Chairperson
Brad H	(started 26 July 2020)	Chairperson
Darcie Y	(re-elected 26 July 2020)	Vice Chairperson
Barbara B	(re-elected 26 July 2020)	Treasurer
Jill R	(started 26 July 2020)	Secretary
Gabbie B	(re-elected 26 July 2020)	Serenity Editor
Anne B	(re-elected 26 July 2020)	Literature Rep
Brian W	(re-elected 26 July 2020)	Trustee
Janet M	(re-elected 26 July 2020, finished 14 Sept 2020)	Trustee

b) Remuneration of the Committee

The members of the Committee do not receive nor are entitled to any remuneration or superannuation contribution, apart from those directors mentioned above.

3 Auditor's Remuneration

In the course of the year ending 31 December 2020, the Auditor received the following remuneration (excluding GST):

	2020	2019
	\$	\$
Audit fees	<u>2,200</u>	<u>1,700</u>
	<u>2,200</u>	<u>1,700</u>

4 Segment information

AA Service Council for Western Australia Inc. operates predominantly in one business and geographic segment, being in the provision of support to recovering alcoholics in Western Australia.

5 Events after Reporting Period

There have been no events since 31 December 2020 that may have a material effect on the financial statements apart from the COVID-19 pandemic. It is not possible to estimate the financial impact of this event on the financial position and performance of the association at the date of signing this report.