

AA Service Council for WA Inc.
Minutes of Central Service Council Meeting
Monday 9th November, 2020

1. Opening

The regular meeting of the AA Service Council for WA Inc. was called to order at 6pm on Monday 9th November, 2020 at Claisebrook Lotteries House.

The meeting opened with the reading of the Twelve Traditions.

1.1 Attendees

Brad, H (Chair), Anne B (Literature Rep), Barbara B (Treasurer), Jill R (Secretary), Brian W (Trustee), Gabbie (Serenity Editor)

1.2 Apologies

None.

2. Approval of Minutes

Minutes of meeting held 12th October, 2020, were reviewed.

Motion: That the minutes be accepted as true and correct.

Moved: Barb **Seconded:** Brian **Carried unopposed.**

3. Correspondence.

Incoming:

- Email from Paul, Kalgoorlie group re charging postage to country groups.
- Request from Host Planning Committee and WAYPAA to have a “table” at the AA State Anniversary.

Outgoing:

- Approval given to the request from Host Planning Committee and WAYPAA to have a “table” at the AA State Anniversary. Brad emailed all committee members regarding this request, all CSO committee members were in agreeance to grant their request.
- Copy of approved minutes from meeting held 12th October, 2020, sent to Sue B for Website publication.
- Email sent to Janet M thanking her for her role as Trustee on the CSO Committee.

4. Reports

4.1 Secretary/CSO Report

The office has been operating smoothly, regular visitors, calls and maintaining records as well as organizing the Helpline.

Statistics:

- During office hours, (22 days in October): 39 Help Calls. 5 Help Emails. 47 visitors to CSO.
- After hours Helpline: 58 calls.

The Serenity mail outs are going well with a slow increase in subscriptions.

There have been ongoing requests from members for Recovery Coins, could the committee decide as to whether it would be a good idea to stock a limited range of these for single purchase?

The Helpline volunteers list is constantly changing and some volunteers aren't able to commit their services anymore, hence the need for a call out for volunteers, could the committee member please ask at their home groups for willing volunteers?

The "Find a Meeting" search tool on the AA Website has been changed. Could the committee please provide Sue B with feedback with regards to the changes, i.e., Is it more user friendly?

Sue hasn't been able to be in this office for 2 weeks but is able to do a lot of her regular tasks from home for which we are very grateful, we look forward to her return next week.

4.1.1 Matters arising from Secretary Report.

Gabbie offered to put a notice in the Serenity asking for A/H Help Line Volunteers. Jill will formulate a suitable notice and send to Gabbie for publication in the December Serenity.

4.2 Literature Representative Report

Sales are steady. There is a good supply of literature on hand. We are still waiting for the 4th Edition of Blue AA Big Books to arrive. Anne will put in an order early December to ensure CSO has enough literature till to the first months of 2021.

4.3 Serenity Editor Report

Gabbie is very pleased with the December issue progress and still needs a few more articles to add. There will be a focus on country groups. An idea for the future is to publish transcriptions of the Radio Fremantle "AA member interview", Broadcast.

A group of Roving Reporter's has been set up to assist Gabbie in her task. There have been a few comments from Serenity readers that there are not enough articles from men in the Serenity. To address this, Gabbie will put a special call out for contributions from men in the fellowship as a notice in the December issue.

4.4 Treasurers Report

Financial report as at 31 October 2020 tabled. The YTD operating deficit has been reduced to (\$371.91). The 60/30/10 or 50/30/10 splits have been completed and were transferred to all the AA entities as requested by groups. A list of group contributions for CSO for months of August and September were listed in the November publication of the Serenity magazine. The balance of CSO's operating account at 31 October is \$22,723.13.

The signatories authorized to operate CSO's bank accounts at both the Commonwealth Bank and Police & Nurses have been updated to include eligible CSO and committee members only.

Motion: That the reports (including copy of the financial report provided to the committee members) be accepted as true and correct.

Moved: Anne **Seconded:** Brian. **Carried unopposed.**

5. General Business

5.1 State Anniversary

- Due to this being the last CSO Committee meeting before the State Anniversary, the committee members present decided to continue with finalising organisational matters for this event.
- There will be access to the venue from 3pm, 21st November, 2020
- Barb will send Darcie an update on all decisions and organisational matters made regarding this event. **Action: Barb**
- Brad will try to source the Steps and Traditions Pull Up Banners; it was decided not to use the usual heavy banners as they pose a safety risk.
Action: Brad
- Barb and Jill have planned the catering requirements.

5.2 Phone Diversion System.

- Due to limited information, it was decided to leave this to the next meeting.
- A decision needs to be very well informed and researched as the Help Line is a very important resource to AA.
- Waiting for answers to questions regarding BizTech's proposal. Jill to forward information once received. **Action: Jill**

5.3 Changes to Signatories on Bank Accounts

- This has been finalized.

5.4 PayPal possibilities for CSO.

- PayPal is available to CSO, however CSO can only receive funds, we are not able to make payments via PayPal.

5.5 CSO Committee Role Descriptions.

- Barb has most CSO Committee role descriptions, Secretary and Serenity Editor still needs updating. **Action: Barb, Jill, Gabbie.**

5.6 Postage charges for Country Groups.

- A complaint was received from a country member regarding postage costs now applicable to country literature orders. After assessing the details which led to the complaint, the discussion was closed, no further action to be taken. Jill will send a reply to the member concerned. **Action: Jill**

5.7 New Email address

CSO Committee Secretary: csocomsecretary@iinet.net.au

Jill will email all committee members from this address so everyone can put the email address into their contacts list. **Action: Jill**

5.8 Serenity Printing

- 600 issues will be printed. To be evaluated regularly.

5.9 Serenity Online Version

- It was decided that the best approach for AA Perth would be to "Keep it Simple", and to use a PDF format and Adobe.
- PDF subscriptions will be emailed monthly.
- March 2021, is the target date to have the online/emailed version of Serenity ready for distribution, this will need to be advertised in the February Serenity and also in the Calendar of Events as a notice to all groups.
- Agreed costs for the various Serenity versions are:

\$3.00 - Hard Copy
\$2.00 - PDF Version
\$4.00 – Both versions

- Payment of Adobe yearly subscription was discussed: as CSO isn't able to have a credit card to pay the Adobe subscription.

Motion: AA Perth pay full cost for Adobe with a credit card belonging to a worker in the CSO or a member of AA serving in the CSO committee. The credit card owner will be reimbursed by CSO.

Moved: Barb **Seconded:** Gabbie **Carried unopposed.**

5.10 Approval for CSO to keep a supply of Recovery Coins.

- An AGM decision was made regarding this matter. CSO is to only sell AA approve literature and accessories. A change to this decision can only be made an AGM. Matter closed.

5.11 Anniversary Date 2021.

Kind request from Maureen (Al-Anon) to plan our next year State Anniversary to ensure that it doesn't clash with Al-anon State Anniversary.

Deferred to next meeting.

5.12 New Committee Member Vacancy – Trustee. Deferred to next meeting.

5.13 Register of AA Groups and secretaries. Deferred to next meeting.

6. Next Meeting: Monday December 14th, 6pm.

7. Meeting closed with the Serenity Prayer

Signed:

Brad H. Chairperson

Date