

AA SERVICE COUNCIL FOR WA INC
Minutes of the Annual General Meeting
Held on Sunday 26 July 2020 at 10:00 am at
Claisebrook Lotteries House, 33 Moore Street, East Perth 6004

Before the meeting Delegates were requested to sign the Attendance Book
Nomination forms were available next to the Attendance Book

The meeting was opened at 10:010am with the reading of the Twelve Traditions.

Outgoing committee present: Ian C (Chair), Darcie Y (Vice-Chair), Barbara B (Treasurer), Anne B (Literature Representative), Gabbie B (Serenity Editor), Janet M (Trustee), Brian W (Trustee)

Present: as per the attendance book. A total of 17 groups were represented, a quorum was present.

1. Minutes of Annual General Meeting 26 May 2019

Previous minutes were reviewed. No corrections were made.

Motion: That the minutes of the Annual General Meeting held 26 May 2019 be accepted as true and correct.

Moved: Jann Mc Seconded: Darcie Y Carried unanimously.

Business arising from the minutes: Barbara advised that the amended Rules of Association (V7) approved at the 2019 AGM were lodged with the Association Branch of DMIRS. The Department approved the amended Rules and issued a new Certificate of Incorporation confirming change of name to AA Service Council for Western Australia Inc. Our trading name is Central Service Office WA.

2. Correspondence - Nil

3. Reports of the Outgoing Office Bearers:

3.1 Chairperson (presented by Ian C)

This year has been difficult for everybody but I would like to thank our volunteers for keeping the office and Help Line running; and Sue for keeping group information flowing. We were forced to close during the pandemic but the Office is now open four days a week. The committee had difficulties with quorums due to members not attending meetings. Please keep in mind when applying for any of the positions to fully realise the extent of the responsibility of the role including attending committee meetings. As I will not be renominating for Chair I would like to thank Barbara, Anne, Brian and Janet for their work and support, and wish the incoming committee well.

3.2 Secretary (position vacant – report provided by Patrick S)

No statistics. Credit should be given to Sue B and Matt S on maintaining the online meetings lists during the pandemic. The updates were sometimes occurring on an hourly basis and included Zoom, Skype and telephone meetings. CSO's webpage under "Are You New to AA" provided resources that were helpful to new members, ie pamphlets, downloads of stories and workshops. Bill W "Language of the Heart" is what keeps us connected.

3.3 Literature Representative (presented by Anne B)

The office is well stocked with literature and sales have increased with the reopening of CSO and meetings returning face-to-face.

Three new pamphlets have recently been made available to members: i.e. *The God Word, Many Paths to Spirituality, AA for Alcoholics with Mental Health Issues.*

3.4 Serenity Editor (presented by Gabbie B)

Publication of the Serenity Magazine has been on hold since the April edition. The committee is recommending today that a review of the content, formatting, overall production (including software) and an electronic version.

3.5 Treasurer (presented by Barbara B)

- **2019** financial year: All our financial obligations were met and literature sales and group contributions were positive. A surplus of \$5,530 was recorded at financial year-end.
- **2020:** The COVID-19 pandemic has had a significant impact on revenue in 2020 due to the temporary closure of CSO and a reduction in literature sales and group contributions. There has been a reduction of \$29,601 in revenue for the period 1 January to 30 June 2020 compared to the same period in 2019. There should be no concern as CSO has a reserve in its operating account and can carry the reduced revenue for this period.
- The current practise of sending literature to country members/groups postage free has ceased. Due to the high cost of parcel post all future mail outs will incur the cost of postage. Prepaid satchels to a maximum of 5kgs have been purchased for this purpose as a comparison of costs conducted by Jill R has indicated that this is the most cost effective option.
- Barbara gave special thanks to Sue, Patrick, Jill and Sheila for the support and work that they do for AA and the committee. The work and support goes beyond the 9:00 to 4:30 office hours, particularly in transferring the 24-hr help line after-hours and on weekends, updating the meetings list, handling queries from members and much more. This support ensures an excellent service to members and groups.

3.6 Trustees (Brian W and Janet M)

Janet M thanked the committee and special workers in CSO. The fellowship's response to these changes was extremely positive. It was great to see new members in online meetings. It showed that it worked! Thank you to all the members who provided the information to keep the online meetings lists updated.

3.7 Vice-Chairperson (Darcie Y)

Darcie thanked the members who helped with the 2019 State Anniversary. It was well attended and feedback has been positive.

Motion: That the reports from the outgoing committee members be accepted.

Moved: Jann Mc Seconded: Darcie Y. Carried unanimously

4. Annual Auditor's Report (Barbara B)

The 2019 audit of our finances met the statutory regulations and complied with *ACNC (Australian Charities Not-for-Profit Commission) Act and Associations Incorporation Act 2015 (WA)*.

Motion: That the 2019 Audit Report be accepted.

Moved: Barbara Seconded: Jann Mc Carried unanimously

5. Election of Committee:

- Chairperson – Brad H (1st term)
- Vice Chairperson/Archivist/State Anniversary Coordinator – Darcie Y (3rd term)
- Honorary Secretary – Jill R (1st term)
- Honorary Treasurer – Barbara B (3rd term)
- Literature Representative – Anne B (2nd term)
- Serenity Editor – Gabbie B (2nd term)
- Trustee – Brian W (3rd term)
- Trustee – Janet M (2nd term)

6. Special Business

(a) Motion received from Subiaco Steps Group (Chris C):

“That in addition to print format, the Serenity magazine is also produced in electronic format and distributed accordingly.”

Rationale: *“An electronic format of the Serenity magazine will further assist with one of the Step 12 objectives, ‘to carry this message’*

Motion: That the motion to produce an electric format of the Serenity magazine over the next three months was adopted in principle.

Moved: Chris C Seconded: Francinne O Carried unanimously

(b) Central Service Committee recommendation 11 February 2020:

Conduct an overall review of the Serenity magazine, to include:

- 1) Printing frequency (e.g. monthly, bi-monthly, quarterly)
- 2) Establish sub-committee to review content/formatting/overall production (incl software)
- 3) Produce an electronic version also
- 4) Meetings list – to keep in Serenity or produce separately

Motion: To establish a sub-committee to conduct a review of the Serenity magazine was approved.

Moved: Jann Mc Seconded: Janet Carried unanimously

(c) Serenity Magazine Review Sub-committee

Motion: That the sub-committee to review Serenity magazine comprise: Gabbie B, Janet M, Francinne O and Sue B. Chair Brad H (ex officio)

Moved: Jann Mc Seconded: Barbara B Carried unanimously

(d) Meetings List

Motion: That all online meetings be included in the meetings list, including Zoom, Skype, telephone etc.

Moved: Sue B Seconded: Tom C Carried unanimously

7. General Business

7.1 2020 State Anniversary

North Perth Town Hall, View Street, North Perth has been booked for Saturday 21 November 2020 for the State Anniversary. Hall will open at 6:00pm for 7:00 start.

The meeting closed at 11:34 am with the Serenity Prayer.

Signed: _____

Date: _____