

**PERTH CENTRAL SERVICE OFFICE INC
(Trading as AA Service Council WA)**

**Minutes of the 2019 Annual General Meeting
held on Sunday 26 May 2019
at Claisebrook Lotteries House, 33 Moore St, East Perth WA**

Before the meeting Delegates were requested to sign the Attendance Book and were advised that Nomination forms were available next to the Attendance Book.

The meeting was opened at 10.05pm with the reading of the Twelve Traditions and the Twelve Concepts of Service.

Minute taker – Jann McF.

Outgoing Committee present: Ian C (Chair), Darcie Y (Vice- Chairperson), Barbara B (Treasurer), Brian W (Trustee).

Present: as per attendance book. A quorum was present.

Apologies: as per attendance book.

1. **Minutes:** Motion: It was moved that the minutes of the Annual General Meeting held on 15 April 2018 be confirmed.
Moved: Darcie Y Seconded: Barbara B Carried

Business Arising: Nil.

2. **Correspondence:** Nil.

3. **Reports of the Outgoing Office Bearers:**

Chairperson's Report presented by Ian C:

It has been a difficult year for the committee and we have the office volunteers to thank for keeping the office functioning.

We thank the outgoing committee for their service by participating on the committee. We had resignations for a variety of reasons and I would ask if you intend to take on a position please make sure you know what it entails: including your responsibility to attend monthly committee meetings (except over the Christmas season).

We have fulfilled the duties given to us at the last A.G.M. including updating the Rules of Association, producing a volunteer agreement which all volunteers have signed, as well as cleaning up anomalies in our financial position.

The office is sometimes referred to as "Head Office" – it is not. Our role is to answer 12 Step calls; to maintain a List of meetings and country contacts in WA; to produce the magazine "Serenity" which includes the WA Meeting List and updates of group meetings and events, etc etc.

We do not make the policy of AA or reprimand or sanction groups as we are sometimes asked to do.

We thank Patrick (office volunteer) for taking over the tasks of ordering and distributing literature after the Literature Representative resigned.

We have changed the order of business in the AGM Agenda to accommodate the changes in the Rules of Association.

Thank you all for your service to CSO by attending today..

Secretary – not present, no report.

Literature Representative – resigned midterm, no report.

Serenity Editor – not present, no report.

Treasurer's Report – Barbara B advised that she had taken on the Treasurer's position in mid-December 2018. Overall, CSO's financial position is positive and a balanced budget has been achieved.

- 4. Annual Auditor's Report (Special Purpose Financial Report):** was presented by Treasurer Barbara B.

Question from the floor from Nedlands Women's Group was answered.

Motion: that all reports be accepted.

Moved: Kerry I Seconded: Sue B Carried.

- 5. Special Business (of which due notice shall have been given):** – Nil.

5.1 Special Resolutions for the 2019 Annual General Meeting:

- (a) It was resolved that the members approve the change to Rule 1 to delete the name Perth Central Service Office Inc and replace it with the name AA Service Council for Western Australia Inc.

Moved: Darcie Y Seconded: Barbara B Carried.

- (b) It was resolved that the members approve trading name be: Central Service Office WA

Moved: Brad H. Seconded: Carron W. Carried.

- (c) It was resolved that the members approve the change to Rule 11 to reduce the size of the Committee to eight (8) positions and to retain the title of Trustee.

Moved: Darcie Y Seconded: Carron W Carried.

- (d) It was resolved the members approve the change to Rule 25 with the insertion of 25 (3) The Trustees are working members of the Committee and can assist, support and/or fill in for any position when vacant or other committee member is absent from duty.

Moved: Darcie Y Seconded: Carron W. Carried.

(e) It was resolved that the members approve the change to Rule 30: Annual General Meeting: Order of Business by deleting item (d) Reading of the Balance Sheet.

Moved: Barbara B Seconded: Carron W. Carried.

(f) It was resolved that the members approve the change to Rule 30: Annual General Meeting: Order of Business by amending (e) Audited Financial Statements.

Moved: Darcie Y Seconded: Brad H. Carried.

(g) It was resolved that the amended Rules of Association be approved.

Moved: Darcie Y Seconded: Carron W. Carried.

6. Election of Committee:

Chairperson – Ian C

Vice-chairperson/Archivist/State Anniversary Coordinator – Darcie Y

Honorary Secretary – Carron W

Honorary Treasurer – Barbara B

Literature Representative - Anne B

Trustee – Brian W

Serenity Editor - vacant

Trustee - vacant

Motion: that the nominations be approved.

Moved: Barbara B Seconded: Brad H Carried

7. General Business: Nil

Meeting closed with the Serenity Prayer at 11.40am.

Signed: _____

Date: _____