

**AREA B ASSEMBLY MINUTES**  
**WESTERN REGION of ALCOHOLICS ANONYMOUS**

4<sup>th</sup> May, 2019, 1.00pm

12 Step House, 88 Bawdan Street, Willagee

1. Meeting opened 1.00pm
2. 12 Traditions and 12 Concepts read
3. Attendees: Lesley F (Beaconsfield Women's Group, proxy Area B Chair), Sri (Just for Today, Tuesday), Jaron (Freo Doctor, Monday night), Hilary (Fremantle Hospital, Friday), Lesley R (Living sober, Monday, Area B Registrar), Rob (Rockingham Peoples Group), Kim (Early Risers Beaconsfield), Don (Armadale), Paul (Regional Trustee), Lyndal (Beaconsfield Big Book Study Group, Area B PI Coordinator), Brad (Medina Group, Area B Treasurer), Jaymie (Fremantle Unity Group, Area B Secretary), Clare (Early Risers Beaconsfield, Area B Delegate), Jenny (Saturday Morning Steps Group)
4. Apologies: Oliver (Chair), Damien (Corrections Co-ordinator), Dennis (DCM Peel District), Peter S (Mundijong), Lisa H (Treatment Facilities Co-ordinator), Kerry I (Rockingham Peoples Group), Joyce (Medina Group), Ron (SW District Chair)
5. **Confirmation of previous minutes:**  
Minutes from meeting held on 2<sup>nd</sup> February 2019 accepted by Don and seconded by Clare.
6. **Correspondence In:**
  - Various Area B committee correspondence,
  - Area A Minutes,
  - Port District minutes 2<sup>nd</sup> February 2019
  - The Mixer – Australian Magazine of AA
  - Email re National PI&CPC Forum in Northern Sydney
7. **Correspondence Out:**
  - February 2019 Area B Minutes sent to all members, Area A and CSO
  - Various Area B committee correspondence
  - Email re National PI&CPC Forum in Northern Sydney
8. **Business arising from previous meeting – 2<sup>nd</sup> May**
  - a) Breakdown of distribution of money raised by the 2018 WAYPAA convention
    - Carry over the July meeting
  - b) Outcome of re-establishment of Corrections Coordinator and PI sub-committee
    - In line with service manual, Corrections and PI will have their own subcommittees.
9. **Area B Committee Reports:**
  - a) **Chairperson – Oliver (apology)**  
No Report
  - b) **Treasurer – Brad**  
(please see over)

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**AREA B TREASURER'S REPORT 1st February to 3rd May 2019**

	Direct Contributions from Groups	Amount	
	Beaconsfield Wed pm Group	\$40.00	
	Mundijong group Monday	\$50.00	
	Armadale Group	\$150.00	
	Cooper St	\$200.00	
	Grps 103 + 72	\$100.00	
	Living Sober Group	\$30.00	
	<b>Sub Total</b>	<b>\$570.00</b>	
	<b>60/30/10 Contributions distributed by CSO</b>	<b>Amount</b>	
	Area B Split January to March 2019	<b>\$517.10</b>	
	<b>Sub Total</b>	<b>\$517.10</b>	
	<b>TOTAL GROUP CONTRIBUTIONS</b>	<b>\$1,087.10</b>	

Thankyou to all groups for your ongoing support through donations. Please help to identify your deposit by making sure that your group name is put on the deposit slip or EFT reference message. If you are contributing through deposits to the CSO you must state that your deposit is to be distributed 60/30/10 or 50/30/10/10, otherwise it will all stay with CSO and Area B will not receive the donation. You can also make direct deposits to Alcoholics Anonymous Area B - BSB# 066156 ACC# 00901566

	Item		Balance
<b>Starting Balance</b>	As per bank statement - February 1st 2019		<b>\$2,519.26</b>
<b>Income</b>	Direct Group Contributions	\$570.00	
	60/30/10 Contributions from CSO January to March Split deposited 4th April	\$517.10	
	Tradition 7 - Area B Assembly -2nd February 2019	\$72.60	
	Interest - (Nil Interest on Society Account)	\$0.00	
<b>Total Income</b>		<b>\$1,159.70</b>	<b>\$3,678.96</b>
<b>Expenses</b>	chq.583 1st Quarter Levy. (\$800) Gen Service Office Sydney.	-\$800.00	
	Annual Rent to Willagee Clubhouse Committee (paid till May 2019)		
	Chq 582 to CSO for PI Account	-\$500.00	
<b>Total Expenses</b>		<b>-\$1,300.00</b>	
<b>Closing Balance</b>			<b>\$2,378.96</b>
<b>BANK BALANCE</b>	03/04/2019		<b>\$2,378.96</b>

	There are copies of CSO split printed for GSR's to see.		
	There are copies of the Area B statements for GSR's information.	Prudent reserve	<b>-\$880.00</b>
	This Quarter saw the payment of the 2nd Quarter Levy to The General Service Board of AA Australia, Sydney. Deposit books are available by emailing me (areabtreasurer1@gmail.com).	Effective Balance	<b>\$1,498.96</b>
	Thank you to groups for their support to Area B this Quarter		
	<b>**Effective balance is \$1,498.96. Brad H. Treasurer Area B 3rd May 2019</b>		
	Effective Balance = bank balance less \$800 + \$80 = less \$880 min reserve.		

- Report noted
- Discussion regarding quarterly levy payments. Paul confirmed that the Area B Assembly marks the end of the quarter and when the payment is due for upcoming quarter.

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- Discussion regarding increasing the prudent reserve, given that quarterly levy has been increased and the inconsistent nature of donations. Attendees suggested that all groups are encouraged to make direct contributions to Area B.

*Motion Don: increase prudent reserve to \$1000, seconded by Rob.*

- Clare suggested developing a payment forecast based on previous years outgoings in order to reduce the risk from adhoc payments.

*Motion Clare: develop payment forecast based on previous 5 years outgoings for information, seconded by Lesley.*

Brad to communicate with Area B PI Coordinator and Corrections Coordinator to determine potential outgoing payments

**c) Delegate – Clare S**

Clare advised that Eastern Region Area E is hosting the National PI&CPC Forum in Northern Sydney at Chatswood on September 13-14. The planning committee is inviting the Area Committee and/or their PI&CPC Coordinators to submit suggested topics.

The National AA Conference will be held in November and the theme for this year's conference is "carrying the message from one alcoholic to another". Clare will be attending the conference as the Area B Delegate.

A call for topics is currently underway. Documents – how topics are developed and forms to submit topics were outlined. All members were requested to share the documents with their groups to identify any potential topics. The topics are to be submitted by Friday 28<sup>th</sup> June (no topics can be accepted after this date). The submitted topics will then be discussed by the agenda committee to determine which topics will be distributed to groups for discussion and voting in preparation for the November conference.

Clare advised that both she and Lesley F were happy to be contacted if anyone would like further information. Documents – 'How topics are developed' and 'Forms to submit topics' will be included with minutes.

**d) Western Region Trustee – Paul J**

The Canberra National Convention was a great success, thank you to all those who were involved in organising this event. At the last tally there were around 900 registrations for the weekend of fun and fellowship.

A letter in response to the request for literature discount from the Richmond office in Vic has been drafted and is in the final stages of proofing.

The next Board meeting will be held in Coffs Harbour at the start of July and the application from Narelle Buchanan (Class A Trustee) will be discussed.

Founders Day (June 10) will be upon us soon, by now your group will have received the Brown Paper Bag; this is an annual fundraiser for the International Sponsorship Fund. Money raised for this fund is used to help carry the message in the Asia/Oceania Region and translating the Bi9g Book into different languages. If groups haven't received their Brown Paper Bags, please obtain a form from Area B Delegate to register.

The 2020 National Convention will be held in Toowoomba, QLD 2-5 October. This is later in the year than the usual Easter weekend. Register at [www.aanatcon2020.com.au](http://www.aanatcon2020.com.au). The 2021 National Convention will be in Adelaide over the Easter weekend.

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I am privileged to be of service and if I can help in any way, please call or email me.

Paul Jones

Western Regional Trustee

0427 856 422

pdjnz@hotmail.com

**e) Public Information Representative – Lyndal**

PI Sub Committee is next meeting 18<sup>th</sup> May, 2pm, Willagee Clubhouse.

Individual PI actions are not available from those members today, I will include minutes of our next meeting at next Area Assembly.

Overview of some of my PI actions since late 2018:

- Approached Lisa to become Treatments Co-ordinator on behalf of Area B. Provided AA Treatments Workbook and \$100 PI funds to purchase Treatment specific literature.
- Placed ads in serenity-seeking alternate service members in PI, Treatments and Corrections. No one has come forward yet. Ongoing ad.
- Ongoing ad in the Fremantle Herald, "If you want to drink, that's your business. If you want to stop that's ours."
- Connected Hospital meeting group secretaries to Fremantle Hospital Ward Staff to facilitate co-operation between the group and hospital.
- General literature distribution e.g. at Peel District Workshop, various meetings I attend, to Esperance member for their PI, members that had contact with a refuge, a parole facility, juvenile justice. Have handed suggestion from Juvenile Justice to Corrections, to co-operate with the Adult Department of Community Corrective Service.
- We are exhibiting and speaking at the Como Secondary College in August, I suggested the organiser to contact Al a teen, which they did.

Lyndal advised that she is seeking an alternate PI. Jaron expressed interest in the position. *Lesley nominated Jaron as the Alternate PI Coordinator, seconded by Don. Jaron appointed to the role.*

**f) Registrar – Lesley R**

(please see over)

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**Update: May 2019**

Metro Area B enjoys 63 meetings available weekly as at 28th January 2019.

There are 33 meetings held weekly across the Country region of Area B.

Prisons host 5 AA meetings each week (when able) across Area B.

Total Meetings = 99 Registered Groups in Area B total 90.

Yours In Service,

Lesley R.

Registrar Area B

April 27th 2019

(Thank You Sue B for Serenity Magazine May 2019 notices).

**Taken from May 2019 Serenity Magazine Notices**  
**METROPOLITAN AREA B.**

**Newly Opened Meetings**

**ARMADALE** Sunday 6.00pm **NEW Daily Reflections Meeting**, Armadale/Kelmscott Hospital Leschen Unit, 3056 Albany Hwy (next to main entrance).

**SAFETY BAY** Saturday 6.00pm **NEW MEETING** Sobriety 101, 1Hr, St. George's Anglican Church, corner Rae Rd & Thomas St.

**FREMANTLE** Friday 6.30pm **NEW BIG BOOK STUDY (Closed) Meeting**, Fremantle Hospital Staff Canteen, Alma St. Gate 6, in centre of the hospital, there is a driveway which goes up to a small carpark on the left also a larger carpark down below on the right.

**BYFORD** THURSDAY 7.00pm **NEW BB Study Meeting** (1Hr) St. Aidan's Anglican Church, 21 Clifton Street.

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**COUNTRY AREA B**

**NEW MEETINGS in Country Area B May 2019**

**MANDURAH** - Sunday 10am – **NEW** 1 Hr meeting. Mandurah Sunday Group. Greenfields Family Community Centre, corner Murdoch Drive/Waldrone Blvd

**CHANGES to Area B Country Meetings May 2019**

**MANJIMUP** was Monday 6.30pm **CLOSED**

**WANNANUP** was Sunday 4pm **CLOSED**

**BUNBURY** Friday **NEW START TIME – 7.00pm** – CWA Hall, Wellington Street opposite Bus station

**BUNBURY** Wednesday Steps **TIME CHANGE now 7pm start** Salvation Army Building, corner Bussell Highway & Timperley Road.

**Apart from the Closure of one of the Manjimup meetings all of the above are prior to the last three months and therefore Manjimup (Monday evening) is the only change to the last Registrar's report.**

Please note amendments to above report –

Area B has 63 meetings available weekly as at 28<sup>th</sup> April 2019

Prisons host 6 AA meetings as Melaleuca meeting is now up and running.

Lesley F advised that a new meeting was starting up in Hamilton Hill on Sunday mornings at 8.00am. It will be a meditation group and run for 45 mins.

Discussion regarding email addresses for GSRs for the distribution of information. Jaron stated that he can set up email groups and apps to a bulletin board for information.

*Motion Brad: create an IT subcommittee to look at establishing more effective links between Area B and Group GSRs for the transfer of information report back to July Area B Assembly, seconded by Clare. Members of subcommittee are: Jaron, Brad, Lyndal, Lesley F and Clare.*

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g) Corrections Coordinator – Lyndal (Damien apology)

**REPORT FROM THE CORRECTIONS COORDINATOR**  
**To the Area B Assembly. Period 2/1/19- 4/5/19**

Dear Area B

It has been a great privilege to serve in the role of Corrections Coordinator for the past few years. However, in this time, the role has grown outside the scope of my ability to manage it effectively. And as a result, I have fallen short of several objectives of the position, like the formation of a T&CF committee. But most importantly I am finding I am unable to coordinate the roster for multiple prisons each week resulting in repeated scheduling failures on my behalf.

The Corrections Coordinator position for Area B covers a very large geographical area. And during my attendance, to the National Treatment and Corrections Forums, I discovered that most of Australia's Corrections Coordinator are limited to a single institution. This is due to the smaller geographical dimensions of the Areas and a larger number of Areas operating in the eastern states.

As I seem unable to procure an Alternate Corrections Coordinator, and no candidate has expressed a willingness to take over this role it seems we are at risk of having the position vacant at the end of my rotation. Therefore I am suggesting that Area B divides the role and allocates a Corrections Coordinator to each prison. This would serve two purposes. The Corrections Coordinator would only be responsible for coordinating the roster for one prison each. And Area B would effectively have four members in Corrections Coordinators role which would offer the potential of a T&CF Committee forming.

I have discussed this idea with the members named below, and each has expressed the desire to step into the role officially. In short, it would look like this;

Jon D; Area B Corrections Coordinator for Karent  
James M; Area B Corrections Coordinator for Casuarina  
Maria B; Area B Corrections Coordinator for Melaleuca  
Damien T; Area B Corrections Coordinator for Hakea

If Area B is in agreeance with this plan, it will become effective immediately, and the individual members would become responsible for reporting to Area B, running the roster for AA members attending the meetings, generating interest for the prison meeting, organising clearances for the members interested in attending and possibly forming the T&CF Committee.

I would like to make a motion that Area B adopt the above proposal and offer a proxy vote in my absence of "YES"

**FINANCIALS**

**Donations From Groups**

August 2018	\$50.00	Credit/ Mirrabooka Spanish Speaking Group
11/2/19	\$50.00	Credit/Port District
14/3/19	\$160.00	Credit/Beaconsfield Breakfast Meeting
24/3/19	\$72.80	Credit/Rockingham Peoples Group

**Spending at CSO**

21/2/19	\$98.00	Literature for Casuarina Prison
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1/3/19	\$93.00	Literature for Hakea Prisons new Library in Unit 6
1/3/19	\$114.00	Box of literature to send down to Albany Prison
5/3/19	\$12.00	Unknown Cost
20/3/19	\$12.00	In mate to Inmate book for Hakea Prison
24/3/19	\$70.85	Literature for Melaleuca Womens Prison
16/4/19	\$35.00	Corrections Kit for Corrections Coordinator
24/4/19	\$15.00	Literature for Casuarina Prison

\$449.85 Total spending at CSO this period  
\$650.00 Credit left at CSO as of 26/10/18

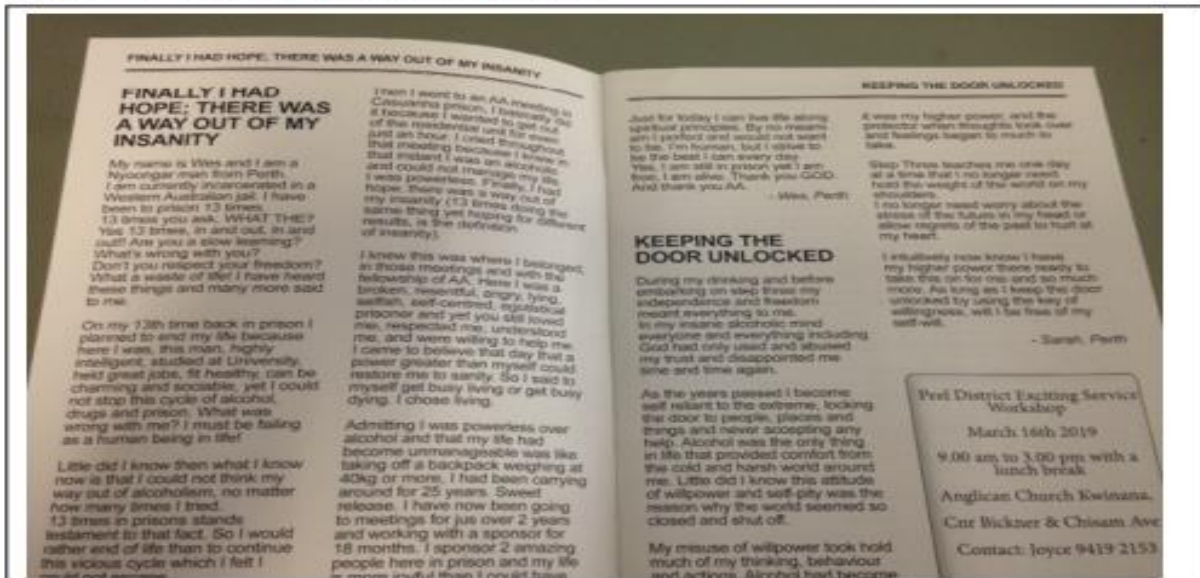
### PROGRESS REPORT

20/3/19

The transitional manager from Hakea prison, Sophie, responded to an invitation to visit an open meeting of AA and accompanied me as a guest to my home group the Big Book Study Group in Beaconsfield. Sophie was warmly welcomed by the group and joined us for fellowship after the meeting.

1/3/19

One of our Members, Wes, from Karnet Prison had his story published which appeared in the March 2019 edition of the Serenity Magazine.



7/3/19

While attending the meeting at Hakea, AA received a Farsi speaking member who was unable to read English. We were able to provide a copy of the Big Book for this gentleman in Farsi thanks to our wonderful World Service Inc'. I think he was more surprised than the staff, but it was a wonderful experience to be a part of.

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2/3/19

In February work took me to Albany, I was able to replenish the Albany Prisons literature stock thanks to the funding provided via groups and fundraising.



1/3/19

We were contacted by the Transitional Manager (Sophie) of Hakea prison with a request to stock a new library being opened in unit 6. The funding provided the books below.



4/2/19

We re-ran the Prison Info Flyer in the March edition of the serenity magazine. The flyer is attached below

Yours in Service  
Damien Thornber  
Corrections Coordinator / Area B / WA  
M: 0417 697 900  
E: [me@damienthornber.com](mailto:me@damienthornber.com)

Lyndal advised that Damien has suggested that one person is delegated to each correctional facility as noted above in report.

*Motion Clare: Establish a Corrections Coordinator for each prison as follows –*

*Jon D: Area B Corrections Coordinator for Karnet*

*James M: Area B Corrections Coordinator for Casuarina*

*Maria B: Area B Corrections Coordinator for Melaleuca*

*Damien T: Area B Corrections Coordinator for Hakea*

*Seconded by Brad*



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10. **District Committee Member (DCM) Reports:**

**a) Peel District - Don**

- The District Workshop on Groups was attended by 45 to 50 members. A summary of the points raised was submitted to the Serenity magazine.
- Meeting dates have been changed to the second Saturday of even numbered months commencing this June. This should avoid future conflicts with Area B Assembly meetings.
- The system of having separate a Minute Secretary and an Honorary Secretary is working well as it divides an otherwise heavy workload.
- Adding an Action Plan Summary to the Minutes is helping to remind members to follow-up on the Meeting's decisions.
- An increased participation in Peel District Meetings is welcomed.
- The District finances are healthy.
- Consideration is being given to defining the District's geographical boundaries as concern was expressed that the current eastern boundary of the WA/SA border incorporates a vast rural and remote area, too large for the Peel District to service.

**b) Port District -Lesley**

- Unity BBQ at the end of February was well attended
- Have been advised that Fremantle Courts are not happy for AA members to hand out AA literature, however will allow a stand for information. Sally will keep stand stocked.
- Fremantle Hospital Alma Street are willing to establish links with Fremantle AA group meetings for members to collect patients to attend meetings.
- The district finances are ~\$800
- Sally is organising a Steps workshop to be held in November at 12 Steps House
- Jon has been appointed as the new Port District Secretary
- The date of the next meeting is 22<sup>nd</sup> June

**c) South West District – Ron**

Nil report

**d) WAYPAA – Rob**

- The international speaker at the WAYPAA convention was well received and given the feedback, the group will endeavor to have an international speaker every year.
- AA's got talent will be held at the Wembley Community Centre at 6.00pm with dinner at 7.00pm
- Contact details and further information about upcoming events can be found in the Serenity Magazine

**e) Peel District PI – Joyce**

- Provided literature in Victims Unit at Rockingham Court
- Filled racks with AA literature at Rockingham Library display
- Distributed AA cards to hairdresser and medical centers
- Sent literature to BP refinery

11. **General Service Representative (GSR) Reports**

**a) Armadale Group - Don**

Armadale Group recently (31 March) opened its fourth meeting on Sunday nights from 6.00pm to 7.30pm at the same venue. The new meeting reads and discusses the Daily Reflections readings for the upcoming week. The meeting has averaged 5 to 7 members and all seem to enjoy the new format.

Recent Group Conscience Meeting have been well attended ( 7 to 8 members) with several newer members at their first Group Conscience. Announcements about upcoming rotation due in June have been given at meetings. Several expressions of interest in service positions have been given at the

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Group Conscience, including some stepping up for the first time and it appears that we should be able to fill all positions and add a few new ones.

The Group Conscience discussed holding a Group Inventory and will consider a date and venue at future Group Conscience meetings.

Attendance at all meetings remains reasonable but without any noticeable increase. Finances and literature sales remain very healthy.

b) Beaconsfield Big Book Study Group – Lyndal

A new focus for the group is to read the group handbook together

A group inventory will also be conducted

c) Beaconsfield Early Morning Risers Group – Clare

The Early Morning Risers Group are also going through the group handbook to promote service in the group.

The group has a focus of supporting members to service

d) Just for Today – Sri

Attendance at the group is growing from 20 to now about 30

A group conscience is conducted every 2 months

e) Rockingham Peoples Group – Rob

Friday night meetings well attended – have 30 minute guest speaker each week. If anyone is interested in sharing their story and being a guest speaker please contact Kerry.

Group is extending with 3 new members who have joined the group following a stay at Serenity House

f) Living Sober – Lesley

Meeting continued to have good support with about 10-12 members a week

Read a chapter from living sober each week

Welcome newcomers

Are now having effective group conscience meetings

g) Fremantle Hospital Friday Evening – Hilary

Currently have 3 group members and money to donate to CSO

h) Fremantle Unity Group – Jaymie

Have re-established having regular group conscience meetings every 6 weeks with service positions held by members

Meetings well attended

61<sup>st</sup> Anniversary celebration will be held on Wednesday 22<sup>nd</sup> May – 7.00pm meeting with food and fellowship at 8.00pm.

i) Fremantle Doctor meeting- Jaron

A focus for the group is to read the group handbook together

A group inventory will also be conducted

12. **Other Committee Reports**

- Nil reports

13. **General Business**

a) Port District Secretary

Jon D is now the secretary for Port District

b) Circulate sharing session to group GSRs

Lyndal requested that the summary of the sharing sessions is circulated to group GSRs

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Clare advised that given the issues experienced with keeping an up to date list of group GSRs she will develop something for the Serenity Magazine regarding the sharing session.

*Action: Clare to develop a piece for the Serenity Magazine regarding the sharing session on service held at the February Area B Assembly will forward draft to members for feedback.*

c) Duplicate Peel District Service Workshop in Area B

Lyndal suggested that the Service Workshop recently held in Peel District is duplicated for Area B to be held at 12 Steps House.

Group agreed this was a good idea.

*Action: Jaron and Hilary volunteered to work together to produce a proposal to table at the July Area B Assembly*

d) Action list for Area B Assembly

Don requested an action list is developed for Area B Assembly to make it easier to identify actions from the meeting.

Action list to be produced

e) PI Coordinator attendance at the National PI&CPC Forum

Lyndal stated she would like to attend the National PI&CPC Forum in Northern Sydney at Chatswood on September 13-14 if possible.

Discussion regarding finances to support Lyndal's attendance at the forum. Clare suggested that Area B should put aside money every year to ensure that PI and Corrections Coordinator are supported to attend the forums. It was clarified that the forum in Chatsworth September 13-14 will be for PI coordinators only. In 2021 the forum will be combined with both PI and Corrections Coordinators attending as per decision made at the 2018 conference.

*Motion Lesley: Lyndal to put forward a proposal with costings for flights, accommodation, meals and registration for discussion and agreement at the next Area B Assembly, seconded Don*

*Motion Don: Groups to be informed that there is a possibility of request for funds for PI Coordinator to attend forum in September. GSRs are requested to raise this at next group conscience meetings requesting donations, seconded Brad*

f) Request for money for AA business cards

Lyndal requested \$250 for AA business cards.

Paul suggest that Area A and Area B work together to potentially organize cards to purchase in bulk and reduce costs

*Motion Clare: Lyndal to approach Area A PI to work together to develop AA business cards for use across the Western Region and Area B will allocate up to \$300, seconded Don*

14. 7<sup>th</sup> Tradition - \$33.10
15. Meeting closed with Serenity Prayer
16. Next meeting: Saturday 27<sup>th</sup> July, Bunbury, time to be confirmed