

Minutes for the AREA B ASSEMBLY
WESTERN REGION of ALCOHOLICS ANONYMOUS
30th July, 2016
12 Step House, 88 Bawdan Street, Willagee

1. Meeting Opened at 3.12 pm
2. Read 12 Traditions and 12 Concepts
3. **Present:** Oliver (Secretary Area B), Di T (Swan Districts P.I. Rep, Western Region PI&CPC Coordinator), Lesley (Treasurer Area B, Willagee Living Sober Monday), Cass (GSR Beaconsfield Big Book), Kerry S (Western Regional Trustee, Chairperson for today's meeting), Kerry I (Institutions Area B), Joyce (PI Peel District), Ingrid (GSR Fremantle Steps Group) Don R (GSR Mundijong), Susan (Peel District Secretary), Sue B (Kalamunda, Area B Registrar elect), Zac (Observer), Terry (Observer), Damien T (Alt Delegate, Prisons & Institutions).
4. **Apologies:** Darragh L (Area B PI), Lisa D (Fremantle Saturday), Michael R (Fremantle Saturday), Tracey (GSR Fremantle Spiritual Concepts), Ben K (GSR Just for Today Group, Willagee Tuesday), Ruth K (Peel District DCM), Dominic (Chairperson, Area B)
5. **Previous Minutes:** Business arising from meeting held: 30th April, 2016.
 - Don noted that the minutes from April 30th needed to be titled minutes, not agenda. Oliver will amend.
 - Signatories on the Area B accounts is in the process of being updated, with the resignation of current signatories, Ben K & Ann A. Lesley (Treasurer) is now a signatory and Oliver L (Secretary) will attend the Commonwealth Bank next week to complete.
 - Nominations for Area Chairperson, Delegate and Alternate Delegate.
 - Minutes Accepted: Don R, Seconded: Kerry I.
6. **Correspondence In:** Bank Statements; Area A Minutes; Chairperson, General Service Board of AA Australia re: 2016 National Australasian Convention; Port District meeting 2pm 30th July – Port District Action Poster; Perth National Convention 2018.
7. **Correspondence Out:** April 2016 Area B Minutes sent to all members, Area A and CSO; New Area B email contacts email; Various Area B committee correspondence.
8. **Area B Committee Reports:**
 - a. **Treasurer – Lesley** - Please see report attached below.
Please update your address details to Area B Treasurer c/o 88 Bawdan St, Willagee WA 6156, rather than the old PO Box in Beaconsfield. This was updated with Serenity magazine a number of assembly's ago, but however this has not been reflected in the calendar of events. Oliver will follow up with serenity editor and CSO with this information again. Kerry I – clarification of levy monies to members. Lesley – practice manager's conference was voted on via email, due to short time frame of request and response required.
 - b. **Delegate – vacant**

- c. **Western Region Trustee – Kerry S** – Please see report attached below.
 - Explanation of AA Australia service structure.
 - Motion that Area B donates \$140 for pamphlets and Big Books to carry the message in the Solomon Islands. Motion: Kerry I, Seconded: Don. Unanimous vote in favour.
- d. **Public Information – vacant**
- e. **Institutions – Kerry I** -
 - Karnet group has diminished due to Parole and maybe cold weather.
 - Casuarina is smaller at present but it's always good to be at a Prison meeting.
 - We're going to Wandoo Pre-release on 10th august to attend a Wellness Expo.
 - I have made two Boronia visits to an inmate who expressed interest in seeing an AA member. No AA meeting as yet, as there is not enough interest.
 - Joyce and myself are attending Rockingham Court once a week and giving out cards and speaking to Lawyers and Corrective Service, as well as talking to people outside of Court.
 - It takes 4 months to get cleared for Prison attendance. But hopefully members will still enquire and fill in necessary forms to attend. It is a great way to carry the message.
 - Hakea need more support.
Di T mentioned that the Boronia meeting is not currently active, and needs to be taken out of the Serenity magazine. Sue B said that she could take care of this.
Damien - \$100 for Wandoo Prison Employment and Wellness Day - 10 August for Resource materials; Motion; Don, Seconded; Joyce. Carried unanimously.
- f. **Regional Remote Communities Coordinator – vacant.**

9. **District Committee Member (DCM) Reports:**

- a. Peel District – Secretary Susan verbally presented a report.
- b. Port District – No Committee formed, although Lesley has requested \$30 for postage from Area B, as a member the Willagee Living Sober group. This money will be used to further the reformation of the Port District.

10. **General Service Representative (GSR) Reports:**

- a. **Willagee Living Sober Monday: Lesley R, GSR;** Attendances are variable between six and 20. The group format remains unchanged. Group Consciences have been few and far between, with ad hoc meetings if decisions are necessary. The Group would benefit immensely from new members, but so far no interest with the majority of attendees attached to other Groups. Literature sales are slow but steady. Finances are healthy. After outgoings leftover contributions are delivered to the Central Service Office where the cash is divided 80/10/10 between GSO, CSO and Area B. Efforts to attract members' service at district level have continued via email, posters and announcements at the various meetings attended by home group members. One member raised \$110 by sponsorship in the Convention Fun Run, and the Group celebrated its ninth birthday on June 20th. Attendance at the Quiz night was enjoyable for Christmas in July function thanks to WAYPAA's excellent efforts in staging the night. Motion: \$30 postage from Area B Motion: Lesley, Seconded: Don.
- b. **Beaconsfield Big Book Wednesday: Cass, GSR** - Group has an average attendance of 15-20 people each week and 9 home group members. Monthly group conscience meetings are held. All service positions filled, and rotated every six months. In our

format we recommend sponsorship and having a home group. The group donates surplus funds using 50/30/10/10 split. We provide two speakers on alternate months for Graylands Hospital. Members celebrate AA birthdays with presentation of sobriety chips, and sometimes cake.

- c. **Fremantle Steps Group, Saturday 10.30am (closed meeting): Ingrid, GSR;** Group conscience meeting every month. All positions are filled and rotated every 12 months. Currently, the group does not contribute to the 60/30/10 plan, as they have been saving funds for rent. Extra 30 minutes of fellowship following the meeting. 8 home group members.
- d. **Mundijong Monday Night: Don (GSR)** – 10-15 attendees, which is down slightly – might be attributed to the colder weather. Contributing on a 50/30/10/10 basis, but making donations directly on that basis. Numbers at group conscience meetings has been rising somewhat of late, but mostly older members. Rotations are due in August. Decision made to assemble and distribute our own doctors’/ professionals’ information packs. This should also commence in August. A group ‘health check’ day has tentatively been scheduled for November. We intend to review our activities to see if we can better carry the message.
- e. **Rockingham People’s Group: Kerry I in lieu of Phil P (GSR);** 4 meetings. Saturday morning is new and small – it’s a steps meeting where we share our experiences every week. Sunday’s beach meeting has up to 12 members and some newcomers. This is a Promises meeting where we share on a promise every week. We rotate jobs between group members each month, as well as celebrate birthdays and milestones with cake and sobriety chips. Friday is a strong, enthusiastic group with people from Serenity Lodge attending. This is now a ‘walk up the front meeting’ and the change has proven to be very positive. We study the stories in the Australian Big Book and have a speaker once a month. Sunday evening meeting has been smaller of late, with up to 12 members, and a speaker every week. We practice the 7th tradition and divide that to GSO, CSO, Area & District, plus support prisons at times with little Big Books. We give every newcomer a little Big Book and newcomer’s pack. Also we offer phone numbers and sponsorship. A few from Serenity Lodge are being sponsored by members of the Friday night meeting. We welcome everyone and encourage them to join a group, get a sponsor and keep coming back. We have 5 home group members.

11. **Other Committee Reports:**

a. **WAYPAA – no report.**

b. **Regional Public Information and Cooperating with the Professional Community (PI & CPC) - Di T:**

- QR cards printed and distributed – Darragh has Area B’s cards.
- Monthly items submitted to PI Patter
- Monthly items submitted to Serenity
- Meeting held with other service volunteers
- SJOG MH Midland speaker meeting up and running
- Followed up with Fremantle Family Support Network
- Emailed Speaking at Schools Guidelines
- Emailed Speaking at Treatment Centre Guidelines
- Emailed Area A PI’s letter introducing AA to Schools
- Forwarded to National PI Coordinator events for other States
- Attended North Metropolitan Adult Health Services meeting (Mental Health) – Di

- hopes to be able to follow up with South Metro also.
- Display stand, literature, volunteers organised for GenNext event. Lots of contacts received through this.
- Cyril Jackson Health Campus follow up with Street Doctor - passed to Area A PI.
- Attended Alcohol and Other Drugs quarterly meeting.
- Spoke at schools
- Sent info to LGBTI contact request
- Passed to Area B PI the JW Community Centre Term 2 Programme
- Display stand, literature and volunteers at Kelmscott SHS
- Emails sent to all Contact Followup requests from AA attendance at events
- Printed and placed Community Flyers in Courts.
- Follow up with Free Community Newspaper Ads.
- Chair meetings 2018 Convention PR sub committee
- EVENTS COMING UP; Homeless Connect - November. AA Registered; Wandoo Employment and Wellness Day - 10 August. AA registered and attending; WA Practice Managers' Education Day - 12 August. AA registered and attending; Bandyup Open Day – September.

There was some discussion about the role of PI&CPC coordinator, as there are now new guidelines and funding for PI & CPC work (please see Western Regional Trustees report below for more).

The regional perspective on the PI & CPC positions needs to be recognized and adhered to. Di's service as PI at Swan District needs to be clearly demarcated from this regional position. This Regional PI position was created by the National PI Coordinator Lee, who is based Cairns, as a way to keep up with PI in the varying regions. It is the Areas that need to be carrying out the PI work, not Di. Di's responsibility is to communicate with Lee and with the areas. A regional role means that office bearers in the Area actually need to carry out the work in the Area.

All reports - Accepted: Sue B Seconded: Cass.

12. **General Business:**

- Resignation of Area B PI rep Darragh. Election of new PI Rep – No nominations
- Nominations for Area B Chairperson, Delegate, Alternate Delegate, and Registrar (Sue B email nomination).

Some earlier discussion around the potential of Basil becoming Delegate. Basil is away working in the North. The feeling at the meeting that Basil would be encouraged to apply for the role. Ann A would need to handover the role to Basil, which would be confirmed at the October 2016 Area Assembly. Oliver will get in touch with Ann to facilitate this. *Update – 4/8/16 – ex-chair Dominic H has nominated to be delegate, with Basil as Alternate Delegate. This was put to the members present at the Area B Assembly via email, and passed unanimously.*

- Discussion around registrar's role and Sue's access to the database. Motion to formally elect Sue as area registrar was presented by Oliver and seconded by Don. Carried unanimously.
- Continuation of cheques to old PO Box rather than 88 Bawdan St, Willagee 6156.
- Damien presented an estimate of costs for the AA Treatment & Correctional Facilities Forum – Townsville, 30th Sept – 2nd October:
 Flights: \$800-\$1000 showing fairs on Skyscanner now
 Accom: \$145.00 for 3 nights via AirBNB
 Per Diems: \$60.00 @\$20 p/day

Registration: \$45.00

Total **\$1250** (depending on airfare),

Motion: Kerry I, Seconded; Don. Unanimously passed. Damien told to keep receipts and present them at the next assembly if he goes over budget.

- Practice Manager Education Day, August 12th – Request from Di T for \$200 was agreed to, and Lesley wrote a cheque for this amount. Discussion of Regional PI & CPC requests.
- Remaining Area Assemblies for 2016 – 29th October; 2pm.

13. **Previous Action Items:**

- *Oliver to write piece for Serenity magazine with Area B news to tie in with July meeting.* – this has not been completed, my sincerest apologies. Will submit for next meeting in October.
- *Oliver to set up generic email addresses; treasurer, corrections, chairperson, delegate* – new generic Area B email addresses are:
areabtreasurer1@gmail.com - Lesley, Treasurer; areabchair@gmail.com - Chairperson, Dominic H; areabcorrections@gmail.com - Institutions, Kerry I; areabpi@gmail.com - PI Rep, vacant position; areabdelegate1@gmail.com - Delegate, vacant position; areabsec@gmail.com - Secretary, Oliver

14. 7th Tradition: \$31.50

15. Close with Serenity Prayer

16. **Next Assembly: Saturday, 29th October; 2pm for conference topics.**

AREA B TREASURER'S REPORT - 30 April - 30 July 2016

| Direct Contributions from Groups | | Amount |
|--|--|-----------------|
| Fremantle Serenity Group (1) | | \$30.00 |
| Rockingham Peoples Group | | \$20.00 |
| Living Sober | | \$40.00 |
| Beaconsfield Group(3) | | \$75.00 |
| Mandurah Group | | \$100.00 |
| Beaconsfield Womens Group | | \$15.00 |
| Just for Today(6) | | \$100.00 |
| Sub Total | | \$380.00 |
| 60/30/10 Contributions distributed by CSO | | Amount |
| AREA B split from CSO for April to June 2016 | | \$595.95 |
| Sub Total | | \$595.95 |
| TOTAL GROUP CONTRIBUTIONS | | \$975.95 |

Thankyou to all groups for your ongoing support through donations. Please help to identify your deposit by making sure that your group name is put on the deposit slip or EFT reference message. If you are contributing through deposits to the CSO you must state that your deposit is to be distributed 60/30/10 or 50/30/10/10, otherwise it will all stay with CSO and Area B will not receive the donation. You can also make direct deposits to Alcoholics Anonymous Area B - BSB# 066156 ACC# 00901566

| Item | | Cum Balance |
|-------------------------|---|--------------------|
| Starting Balance | As per bank statement - 30 April 2016 | \$2,295.32 |
| Income | Direct Group Contributions | \$380.00 |
| | 60/30/10 Contributions from CSO | \$595.95 |
| | Tradition 7 - Area B Assembly - 30 April 2016 | \$44.80 |
| | Interest - May2016 - July2016 | \$0.06 |
| Total Income | | \$1,020.81 |
| Expenses | Australian Big Books for Fiji (Cheque#511 for CSO \$110 to PI Rep on 30/4/2016) | -\$110.00 |
| | Business Cards printing(chegue#513 PI Rep) | -\$77.33 |
| | GSO Q3 Conference Levy(GSO cheque#514) | -\$670.00 |
| | Practice Manager's Conference Stall(chegue#515 | -\$200.00 |
| | Clubhouse Rent (cheque#512) | -\$80.00 |
| Total Expenses | | -\$1,137.33 |
| Closing Balance | | \$2,178.80 |
| BANK BALANCE | 28-Jul-16 | \$2,178.80 |

Contributions not yet banked

\$20 cheque from Rockingham Peoples Group
\$40 cash from Living Sober Group

REGIONAL TRUSTEE REPORT
AREA B ASSEMBLY JULY 30TH 2016

2018 National Convention

We have formed the Host Planning Committee for the event and have a dynamic team of members on board, including some younger WAYPAA veterans. We have Chairs for all the Sub-Committees and they have started bi-monthly meetings, but we still need more members on some of the teams. If you would like to be involved chat to me after the meeting, or contact the HPC Secretary at perthnatcon2018@yahoo.com.au

Financially, the HPC is on track. We've had generous donations from Groups and held our first fundraiser, a fun run, on July 10th. It was a hugely successful event and we are now in a position to make our next progress payment of \$10,000 for the venue, which is due in September.

The Fundraising Committee is working on donation money boxes which will be circulated to the Groups very soon. We are selling our first line of fundraising merchandise, Serenity Pens, which are on sale for \$3 each.

We are presently canvassing the members in Western Region for ideas for a theme and a logo for the Convention. This is a slow process, but we believe it is important to get the local Fellowship involved. If you have ideas you would like considered, see the ad in the Serenity magazine, or log on to the '2018 Convention' link on the CSO website.

Big Books for Fiji

The Area PI Reps, Darragh and Marjo, signed the Big Books on behalf of the Areas and they were sent on their way. The shipping costs turned out to be more than budgeted and the CSO kindly donated \$85 to cover the shortfall. When I told Phylis in Fiji that the books were on their way she was very grateful, as they had just given away their last copy. In a later correspondence Phylis shared that the Suva Group visited two villages on one of the outer Islands and they were able to leave a copy of the Big Book in each village; her message to the Areas in Western Region: 'Vinaka vaka levu!!'

Request for PI Literature for the Solomon Islands

In October the World Service Delegate, Tony V, and a group of interested members from Queensland will be making a trip to Honiara to hold a Public Information Day similar to the one in Fiji. Honiara has a small AA Group, but being a third-world country they don't have the funds for PI work. Tony has appealed for help with the cost of pamphlets for the initiative.

Recommendation: that Area B donates \$100 for pamphlets to carry the message in the Solomon Islands.

REVISED GUIDELINE GL-30: PI&CPC and T&CF COORDINATORS & FORUMS

At the July Board Meeting Guideline GL-30 was revised to include a section on the Role of the Regional Coordinators. The revised Guideline won't appear in the 'GUIDELINES' book until the next reprint, but it will be updated on the Service Webpage after the General Service Conference in November. I have sent a copy of the revised Guideline to the Secretary to be held on file for the Area.

At Area Assemblies earlier in the year there was some confusion over the Role of the Regional PI&CPC Coordinator, so I have included that information here.

Regional Coordinators are asked

- To encourage and promote the growth of PI&CPC / T&CF activities in their region, being mindful that implementing the activities is the responsibility of the Area/District involved.
- To report to the National Coordinators on the PI&CPC / T&CF activities carried out in their region and forward contacts and other statistical data when obtained.
- To pass on to Area and District PI&CPC / T&CF Representatives information received from National Coordinators and Forums.
- In the case of PI&CPC, to maintain a data-base of community events occurring in the region in which AA might participate and pass this information to Areas and Districts.
- To step away from Area and District roles and adopt a regional perspective.

Regional Coordinator Reports to the National PI&CPC Coordinator and to the Chair of the Trustees' PI&CPC Committee

Funding of Regional Coordinator Activities

- Some funds may be drawn from the National Coordinators fund if in surplus.
- ALL other funds required are to be raised in the same principle as fundraising should they be needed.

In Service
Kerry S
Western Region Trustee